

# Wildscapes Consultancy

## Becoming a Non-Executive Director (Unpaid)

Wildscapes Consultancy undertakes contracts both through the Sheffield & Rotherham Wildlife Trust and as Community Interest Company (CIC).

The Consultancy has its own Board made up of Trustees and CIC Directors. They do not benefit from any remuneration.

The Board of Directors' role is to:

- lead strategic development and planning to grow the Consultancy
- identify opportunities and new contacts that will benefit the Consultancy
- support and positively challenge the Consultancy Manager in business development and performance
- develop and adopt appropriate policies ensuring the Consultancy's activities are legal, right and proper, and promote good practice in health & safety and environmental operations in particular.
- connect the Consultancy to potential customers and external stakeholders
- report to Sheffield and Rotherham Wildlife Trust, the parent charity and owner of the CIC.

Becoming a Director of Wildscapes Consultancy will involve:

- Bringing your knowledge, expertise and connections to support the work of the Consultancy.
- Promoting the business and services of the Consultancy to your contacts and networks.
- Taking part in an induction and attending up to 5 Board meetings a year.
- Providing insight and strategic overview. Scrutinising business performance and highlighting new opportunities or threats to the Consultancy, drawn from your own networks and knowledge of the external environment in which the Consultancy operates
- Using any specific skills, knowledge or experience you have to help the Board reach sound decisions,
- Contributing to issues in which you have special expertise as they arise eg providing guidance on new ventures

Some Directors hold additional responsibilities such as account signatories.

By becoming a Director, each member of the Board makes a commitment to undertake the following duties:

- To ensure that the Consultancy complies with its articles of association, CIC and company law and any other relevant legislation or regulations.
- To ensure that the Consultancy pursues its objects as defined in its articles of association.
- To contribute actively to the board of Director's role in giving strategic direction to the Consultancy, setting overall policy, defining goals, setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of the Consultancy
- To ensure the financial stability and effective and efficient administration of the Consultancy
- To protect and manage the assets of the Consultancy
- To appoint and manage the Consultancy Manager
- To act with integrity and avoid any personal conflicts of interest or misuse of funds or assets.

To support its Directors, the Consultancy will:

- Provide induction and development to enable Directors to carry out their role as effectively as possible
- Give adequate notice of relevant dates and events
- Provide reports and papers in advance of meetings
- Respond to information requests and Governance queries

## **Person Specification**

**We are seeking professional experience in one or more of the following areas:**

- **Social enterprise and business development**
- **Land management consultancy and contracts**
- **Ecological consultancy and contracts**
- **Environmental/land management sector**
- **Landscape architect**

As well as the above, Directors should demonstrate some or all of the following:

- Experience of business management and/or marketing
- Interest in and enthusiasm for the work of the Consultancy
- Experience of working as part of a decision-making group, board or committee either in a business or voluntary environment
- Experience or knowledge of social enterprise
- Commitment to promoting and supporting wildlife and the environment.